

### West Elementary Parent Involvement Plan

The staff of West Elementary strongly believes parent and community involvement is critical to the success of our students. Therefore, our staff works hard to establish strong relationships with the families of our students. It is our goal to have our parents and members of our community become an integral part of the decision making and involvement at West. West maintains an “open door” policy so parents and community members feel welcome in the building. West provides child care as needed at parent events such as PTC meetings, Title I meetings, and parent/teacher conferences.

An annual Title I meeting is held within the first six weeks of the school year to inform parents of the school’s participation in the Schoolwide Title I Program, the program components, and the parent involvement piece of the program. During this meeting our Parent Compact is distributed. For parents who are unable to attend the meeting they receive their compact during our first parent/teacher conferences or in their child’s Friday Folder soon after.

Parent meetings including evening PTC meetings, parent/teacher conferences, Parent Cafés, and an evening Title I parent night are some examples of the flexible meetings West offers. Day care is provided during each of these events. Dinner and breakfast are options West is looking at in the future to increase involvement.

A team of teachers, parents, community members, and administration from West Elementary review and revise the Parent Involvement Policies and communications each year. Revisions are brought to members of the PTC for input and feedback.

Parents are an integral part of the home-school connection to successfully facilitate their child’s learning through continuous communication between school and home. Programs and activities for parents and families are designed with West demographics clearly in mind. Investigation of demographics has prompted us to translate documents in Spanish as well as provide interpreters.

Parent interaction occurs daily in the office, hallways, via phone calls, and at student-pick-up time. Staff is successful in connecting with parents on a daily basis as evidenced by the number of parents who are visibly present in the school daily, e-mails and phone calls to teachers.

We are working on offering additional activities to increase parent involvement as it directly impacts academic achievement. We will continue to offer a minimum of three Parent Cafés where students and their parents will be provided opportunities to learn reading and math strategies from the District Instructional Coach.