

## SECURITY PERSON

### **Definition**

Under supervision of the Director of Maintenance and Operations, the Security Person will serve as campus security during the hours assigned.

### **Examples of Essential Duties**

1. Serve as security patrol at various school sites;
2. Protect the school district property against possible vandalism or burglary;
3. Serve only in the position as watchman;
4. Patrol building areas at any given site or activity as assigned;
5. Maintain a log of Contacts and Events which is provided to the Director of Maintenance and Operations on a daily basis;
6. May be required to perform other duties as directed.

In the event a school is under attack by vandals or burglars, the night security person is to call for police assistance. Under no circumstances should an attempt be made to physically stop such vandalism or burglary. The employee will be provided with all necessary equipment, including that which is necessary to effectively communicate with the local police in the event of an emergency.

It is advised the individual carry MACE or pepper spray with him/her. The District will provide a security vest, uniform, MACE or pepper spray and appropriate training in its use. The individual is not permitted to be armed with any weapons such as a gun, nightstick, et cetera.

### **Qualifications**

#### **Knowledge of:**

General watchman procedures;  
First Aid and CPR Training

#### **Ability to:**

1. Follow directions of the Director of Maintenance and Operations,
2. Perform watchman work for the protection of the school buildings and grounds;
3. Work cooperatively with school principals and head custodians;
4. Give directions and information to groups meeting on campus;
5. Work cooperatively with law enforcement personnel.

#### **Experience:**

Two to three years of security experience or military police experience is desired.

#### **Education:**

High school diploma or equivalent.

The individual is encouraged to become a Reserve Officer with the Reedley Police Department.

#### **License:**

California Driver's License

**PHYSICAL DEMANDS:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally required to sit for extended periods of time. The employee is required to walk. The employee is occasionally required to stand and reach with hand and arms, bending at the waist to retrieve and store files. Specific abilities required by this job include close and distance vision, the ability to hear conversations in quiet and noisy environments and the ability to speak clearly in order to exchange information and make presentations. Some driving is necessary. Occasionally, yet essential to this position, the individual must meet deadlines with severe time constraints, interacting with the public and other workers. Occasionally the position requires the employee to work irregular or extended hours, meet multiple demands from several people and at time come into contact with dissatisfied or abusive individuals.

**WORK ENVIRONMENT:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is moderate; office environment is subject to constant interruptions; most of the work is performed outdoors.

Information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.