

**Greenville Technical Charter High School
Board of Directors Regular Meeting Minutes to be Approved
October 18, 2011 at 6:06pm
Administrative Board Room**

Minutes approved at November 15, 2011 GTCHS Board Meeting

Submitted by Tanya Czajka on November 10, 2011

Call to Order/Welcome Louis Callahan, Board Chairman, called the meeting to order at 6:06 pm.

Roll call: The following members of the Board were present:

Louis Callahan, Carey Castle, Mark Ippolito, Carol Mull, Terry Pilch, David Setzer, George Singleton and Tanya Czajka.

Charlie Cox was excused from this meeting via phone call.

Dr. Blake Myers was excused from this meeting via email.

Andrea Abercrombie Ulmer contacted Tanya Czajka via email excusing her from this meeting.

Fred Crawford and Skip Snow attended.

Rick Fran from Martin Smith & Company and Dr. Howard "Buddy" Coleman were also present.

Approval of October 18, 2011 Agenda:

Lou Callahan motioned to receive the **October 18, 2011 Agenda** with the addition of 2010/2011 Accountability Report given by Dr. Howard "Buddy" Coleman after Mr. Rick Fran from Martin Smith & Company.

Carol Mull motioned to approve the agenda with the addition of the Accountability Report.

David Setzer seconded the motion.

Approval was unanimously accepted.

Approval of GTCHS Board Minutes, September 20, 2011:

Lou Callahan motioned to receive the **September 20, 2011 GTCHS Board Minutes** with the correction of GTCHS Board Member's name changed on page 4, line 16 "Castle Cox motioned to allow" to "Charlie Cox motioned to allow."

Carey Castle motioned to approve.

George Singleton seconded the motion.

The motion was approved unanimously.

Finance Committee Report: Mr. Rick Frans from Martin Smith & Company presented the results of the school's annual financial audit for the fiscal year ending June 30, 2011, to the board. He explained the scope of the audit and the various sections contained within the audit. Lou Callahan asked for a vote to receive the fiscal year 2010-11 audit report. The vote passed unanimously.

Accountability Report: Dr. Howard V. Coleman presented the board a summary of the GTCHS 2011 Accountability Report.
Lou Callahan asked for a vote to accept the GTCHS 2011 Accountability Report.
The vote was unanimous.

Principal's Report (attached):

The Principal's Report that Fred Crawford submitted was reviewed.
Carol Mull motioned to approve the Principal's Report.
Terry Pilch seconded the motion.
Principal's Report was approved unanimously.

Board Chairman's Report (attached):

The GTCHS Board Chairman's Report was reviewed.
Lou Callahan asked for the report to be received.
David Setzer motioned
Terry Pilch Seconded
It was received unanimously

Public Comment: none needed

Committee Reports:

1. Finance/Audit Committee

Carol Mull, Committee Chair, stated that the Finance/Audit Committee Board met prior to this meeting and introduced Skip Snow to present the financial statements for the first quarter of the fiscal year. GTCHS Board Members had concerns and questions about the statements that were answered by Skip Snow.

Lou Callahan requested a vote to receive the financial statements for the first quarter as presented by the Finance / Audit Committee.

The motion was unanimously approved.

2. Appeals Committee

Carey Castle, Committee Chair had no report

3. Instruction Committee

Terry Pilch, Committee Chair had no report

4. Executive Committee

Lou Callahan, Committee Chair (attached)

Lou Callahan asked the board to accept the new changes to the Executive Committee Description.

Carey Castle seconded.
It was received unanimously

5. Board Development & Governance/Political
Tanya Czajka, Committee Member had no report.

6. Capital Development/Management Committee(aka Facility committee)
Lou Callahan Committee Member had no report.

Lou Callahan requested a motion to receive the Committee Reports as presented.
David Setzer motioned to accept the reports.
Terry Pilch seconded.
GTCHS Board voted unanimously to accept the Committee Reports.

Old Business

Lou Callahan, GTCHS Board Chair reminded all to complete Charter Board Training.

New Business/Announcements:

1. 2012 -2013 Open Enrollment Freshman Class continues through November 4, 2011.
2. First Annual Charter Board Training Palooza is Saturday, November 5, 2011 9am to 4pm.
3. GTCHS Board of Director Meeting Tuesday, November 15, 2011 at 6:00 pm
4. Thanksgiving Holiday Break November 21-25, 2011
5. The Board thanks Anna Onufer for providing the GTCHS Board Meeting Snacks.

Adjournment:

With no further business, Lou Callahan motioned to adjourn the board meeting.
Carol Mull motioned to approve the adjournment.
George Singleton seconded the motion.
The motion was unanimously approved.
The meeting was adjourned at 8:40 pm