

Alta Sierra Elementary School

Schoolwide Rules

Keep hands, feet and objects to oneself.

Remain in assigned areas.

Be respectful of others.

Complete all work.

Be responsible.

General Schoolwide Discipline Program:

- Class Plan developed by teacher. Posted in class.
- Communicated to parents, students, aides, volunteers, etc.
- If problems, work with child(ren), parent as needed.
- Refer to Principal for serious, confidential, repeat problems or as needed.
- Refer students to Principal to validate *positive* accomplishments as well.
- Refer to Child Study Team as needed.
- Utilize Caught You Being Good positive recognition program.
- Provide clear, timely feedback to students and parents regarding difficulties as well as improvements, accomplishments, goals, contracts, expectations, etc.

We want children to have a safe and enjoyable day at school. As a staff, we believe that the following rules of behavior will provide a safe and positive environment:

Students are encouraged to:

- arrive on campus after 7:30 a.m. (grades K-5)
- put bags / lunches in designated area and move immediately to playground
- use back stairs to get to upper/lower playground area after whistle blows throughout the day
- get water and use the restroom during recess (rather than after whistle blows)
- leave rocks on the ground (and are never to throw rocks)
- stay in front of the big rock on the hillside
- WALK on sidewalks, ramps and stairs
- use lower bathrooms before school and at all recesses
- follow directions the first time
- completely finish snacks before playing any game at recess
- use the designated areas upon arrival
- play identified games at recess and not “hang-out”
- use a quiet voice in the cafeteria
- stop talking when an adult raises his/her hand
- exit at front of school only
- use all Big Toy equipment safely and appropriately

Students are *not* to:

- kick balls on the blacktop unless it's during a supervised game
- bring toys, headsets, tapes, Nintendo or any other games or personal equipment to school
- jump or flip off the bars or swings
- sit on the railing
- throw frisbees, footballs or other equipment on the blacktop area
- use bats (unless under direct supervision of teacher or aide)
- play tag and chase games in grades 4-5 (Gr.1-3 students may play tag on the field with direct supervision.)
- use the stairs in front of the school or the steps leading to the field
- play chase or tag on the Big Toy

Consequences for inappropriate behavior include the following:

- Verbal Warning
- Time Out
- Communicate with child's home room teacher
- Communicate with parent
- Restrict activity
- Modify activity
- Assign to a specific area
- Parent Conference
- Develop behavior modification plan
- Continue to communicate with parent as needed
- Utilize contracts (incentive/consequence systems)
- Send to buddy teacher's class to do work/provide time out
- Assign to a School Improvement Project
- Send to principal for further intervention
- In school Suspension
- Suspension from school based upon set criteria

Dress Requirements for Students

1. Tennis shoes *with laces or straps securely tied* are recommended for wear, especially for playground and field activities. Thong-type sandals, backless shoes and high heels may not be worn. Sandals with back straps are appropriate if safe for physical activity.
2. Shorts, skirts and dresses worn at or below mid thigh are appropriate.
3. Students may not wear short midriff, backless, tank tops or narrow strapped tops or blouses to school. No portion of undergarments may be exposed.
4. Clothing with decals, transfers, logos or wording is appropriate provided it is in good taste. "T" shirts or other clothing with suggestive comments or obscene and/or inappropriate nature, including references to alcohol or tobacco, are not to be worn at school.
5. Caps, hats and visors may be worn outdoors and should be properly worn.
6. Clothing which is immodest or causes unnecessary student distraction is not appropriate.
7. Our school does not encourage students to wear non-natural hair color as this may distract the wearer and other students from academic and/or social achievement at school.

Durham Rules & Regulations for Bus Riders

1. Students are to arrive at their bus stops five to ten minutes before the scheduled time.
2. Students are to line up single file before the bus arrives.
3. Students must stand ten feet from the bus and not walk toward the bus until the door opens.
4. Be courteous to fellow students. (No hitting, shoving or crowding when loading.)
5. All students are to be seated quickly and as instructed by the driver with no arguments.
6. Animals, reptiles, insects, in glass jars and large parcels are prohibited on a school bus.
7. No smoking, no chewing of tobacco, no drugs of any kind, are allowed on a school bus.
8. Any vandalism to seats or other parts of the bus will result in possible suspension and damage will be paid for by the students' parents.

Notice of Unsatisfactory Conduct may be issued for the following infractions:

1. Improper boarding/departure procedures.
2. Failure to remain seated.
3. Bringing articles of a dangerous nature aboard the bus.
4. Refusing to obey driver.
5. Hands or body out of window.
6. Throwing objects in bus or out of window.
7. Obstructing the aisle with legs, feet and objects or facing the rear in seat.
8. Eating or drinking on bus.
9. Littering and/or vandalism.
10. Excessive noise.
11. Rude, discourteous conduct.
12. Smoking, lighting matches.
13. Other unacceptable behavior.

Disciplinary action taken by the District includes the following process:

- First Referral - Warning
- Third Referral - Suspension from bus for two weeks
- Serious misbehavior may result in immediate suspension from the bus
- Second Referral - Suspension from bus for two days
- Fourth Referral - Suspension from bus for two months