

Early Childhood Inclusion Practitioner I

Definition

An Early Childhood Inclusion Practitioner, in collaboration with the infant/preschool special education staff will consult with early childhood educators and families of children 0-5 years with special needs to support their participation in inclusive settings within the community. This assistance will help children grow developmentally, academically, socially, emotionally and physically in a supportive environment within the regular school or inclusive community settings through child assessment, teacher and parent education, consultation and data collection as needed.

Essential Duties

1. Consult and collaborate with regular education and special education staff to support children's (0-5years) participation in inclusive settings
2. Consult with families to support their competencies to provide home based instruction
3. Assist in preparing classroom and instructional materials
4. Assist in preparing lesson plans
5. Work independently when required by coordinator
6. Assist in inventory, storage, cleaning and handling of instructional materials and equipment
7. Assist with clerical and data collection duties
8. Assist regular education staff with play-based and individual development assessment process to monitor progress towards IEP/IFSP goals
9. Participate in the I.E.P./I.F.S.P. process as needed
10. Participate and plan Parent/Professional educational opportunities (LEAPP)

Qualifications

Ability to:

1. Perform the major duties and responsibilities in an acceptable manner
2. Work with children or students with special needs
3. Maintain a positive and encouraging manner of interacting with students and parents
4. Have appearance and mannerism that will set good examples for children and parents
5. Work effectively with families of children (0-5) with special needs to support inclusion
6. Have an understanding of early childhood development and possible effects of specific disabilities on children's development
7. Work collaboratively with community infant/preschool staff from various settings
8. Work collaboratively with Special Education Support Team
9. Provide culturally and linguistically appropriate services

Experience:

Work experience with children 0-5 years preferred

Experience and understanding of developmentally appropriate practice

Experience with adapting curriculum to meet individual children's developmental and educational needs

Education

AA degree or 60 college units of which 10 units must be in early childhood related subjects

Certified in Pediatric first aid and CPR

License

Valid California Driver's License

Early Childhood Inclusion Practitioner II

Must have earned a bachelors degree or higher in addition to the duties and qualifications as described above. (at least 10 college units must be in early childhood related subjects.)

Physical Demands

The physical demands described here are representatives of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee is frequently required to stand, walk, sit, talk or hear. The employee is occasionally required to use hands to finger, handle or feel objects, tools

or control: climb or balance: and stoop, kneel, crouch, or crawl. The employee must regularly lift 40 pounds and or push/pull up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision. The employee needs to be able to tell where a sound is coming from and hear in a noisy environment.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee occasionally works near moving mechanical parts in some vocational settings. The noise level in the work environment is usually moderate. The employee is frequently exposed to infection at a greater risk than the average person is. May be directly responsible for the safety and well being of students.

The information contained in this job description is for compliance with the American with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position perform additional duties and additional duties may be assigned.