



LEWISVILLE INDEPENDENT SCHOOL DISTRICT

**Indian Creek Elementary**

Dear Parents:

The 2014 - 2015 online back to school forms are ready for you to update. There are 11 areas that are required for your student each year. These include technology use at school, pictures for yearbook, email permission with LISD personnel and health and emergency contacts.

Please take a few minutes and log into your Family Access account where you will see the link for each student's forms. Please use the following steps to complete this process. You will see that the forms still contain all the information provided this school year. If everything is correct, you will only need to review, save and complete each step.

- \*Log into your Skyward Family Access account with your username and password [Skyward Family Access](#)**
- \*Click on the 2014/2015 Back to School Forms for each student enrolled**
- \*Open each form, Review and/or update**
- \*Click "Save"**
- \*Check the "I have completed this step"**
- \* Once all forms are completed, click the "Completed Online Forms" button**

**ADDITIONALLY**, if you do not have any emergency contacts listed in Skyward besides the parent, you will need to update this. If for any reason you have the need for anyone to pick up your child, they must be listed in Skyward. **In the past those names were listed on the hard enrollment cards. Beginning with the 2014/2015 school year, hard enrollment cards will no longer be used.** Therefore, those contacts must be in Skyward or the student will not be released to anyone other than the parents listed.

As always, thank you for your time and helping us to complete this task and open school next year as smoothly as possible!

Warmest Regards,  
Indian Creek Office

