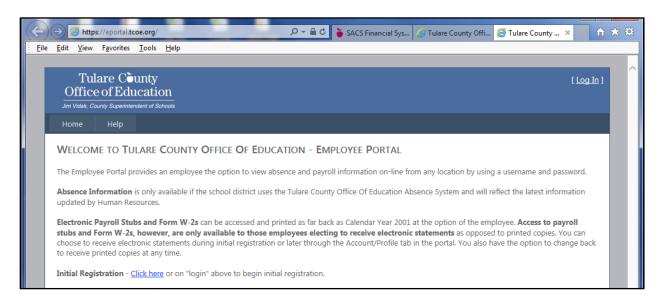
## **Tulare County Office of Education - Employee Portal**



## The TCOE Employee Portal (E-Portal) is a self-service website that offers many benefits to employees:

- It's a fast way to access personal information. It takes less than a minute to access all of the following:
  - ✓ View and print current and prior period pay stubs;
  - ✓ See the latest absence information that has been updated by Human Resources;
  - ✓ View and print your current and prior year W-2s;
  - ✓ Access documents and resources that your employer shares with you;
- It's secure. Personal information is secure and only accessible by you through the use of your unique User Name and Password.
- It's easy to access. Just type <a href="https://eportal.tcoe.org/">https://eportal.tcoe.org/</a> into your browser and log in with your User Name and Password. There is a simple one-step process to retrieve your User Name/Password information should you forget it.
- **It's convenient.** You can access the E-Portal 24 hours a day, 7 days a week to get pay, time, and year-end payroll information. Electronic pay stubs are available on the E-Portal website before pay day, which means you can now access your pay information even faster than before.

## Online Access is as easy as 1-2-3:

- 1. Open your web browser on any computer or tablet connected to the internet and go to the E-Portal homepage at <a href="https://eportal.tcoe.org/">https://eportal.tcoe.org/</a>
- 2. Click on the Initial Registration link or Login to register and activate your User Name and Password;
- 3. Log in with your User Name and Password and Click on the information tab to access Absence Information, APDs/Payroll Stubs, W-2 Forms, and Resources;

