

## GROUNDSMAN

### **Definition**

Under general supervision, to operate power driven equipment as a major assignment; to perform basic grounds maintenance work and manual labor as necessary; and to perform other work as required.

### **Essential Duties**

1. Operate power driven equipment such as tractors, power lawn mowers, trimmers, edgers, and similar equipment;
2. Use tractor attachments as the job demands;
3. Operate auxiliary mechanical equipment on the vehicles;
4. Drive light truck or jeep or transport equipment;
5. Load and unload materials and equipment;
6. Make minor adjustments and emergency field repairs to equipment;
7. Wash, clean, oil, grease, and service equipment; advise supervisor of operating condition;
8. Report need for mechanical adjustment and repair;
9. Perform heavy and semi-skilled grounds maintenance and labor work;
10. Cultivate, prune, spray, fertilize, and irrigate flowers, trees and shrubs;
11. Hoe weeds, rake leaves, sweep walks, and pick up debris as required;
12. Spread poison for weeds and insects;
13. Use hand tools to work soil;
14. Load truck with trimmings and trash and assist in hauling to dump; and
15. May assist in the preparation, maintenance and lining of baseball diamonds, football fields, tracks and other athletic fields.

### **Qualifications**

#### **Knowledge of:**

1. Operation, use and routine maintenance of power driven grounds equipment;
2. Basic methods, supplies, and tools used in cultivating and caring for landscaped areas.

#### **Ability to:**

1. Operate power driven grounds equipment safely and efficiently;
2. Service and make minor adjustments to equipment, and to detect needed mechanical work;
3. Perform general grounds maintenance work;
4. Use hand and power tools; and
5. Work without immediate supervision in the field, reliably and dependably;
6. Quickly learn schedules, procedures and tools used in grounds keeping work;
7. Work well with those contacted in the course of the work and be willing to cooperate with faculty and other workers.

#### **Experience:**

Six months in grounds maintenance involving the operation of power driven equipment.

#### **License:**

Valid California Class A Driver's License.

#### **Education:**

High school diploma or equivalent.

**PHYSICAL DEMANDS:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; and talk or hear. The employee frequently is required to reach with hands and arms. The employee is occasionally required to sit. The employee must frequently lift and/or move up to 50 pounds such as chemical containers, plants, etc. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. The employee is required to be able to hear conversations in quiet and noisy environment.

**WORK ENVIRONMENT:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works near moving mechanical tractors and grounds equipment. The employee may frequently work with toxic or caustic chemicals such as petroleum products, fertilizers, gas fumes, and sprays. The employee regularly works in outside weather conditions and is occasionally exposed to fumes or airborne particles. The employee must be able to meet deadlines with severe time constraints. The noise level in the work environment is usually loud and occasionally very loud.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.