

Somerset County Board of Education
Policy Guidelines
Policy # 200-13

SOMERSET COUNTY PUBLIC SCHOOLS
APPLICATION FOR THE USE OF SCHOOL FACILITIES

| | |
|---------------------------------------|--|
| Name of Organization/Individual | Name of School |
| Facilities Requested | |
| Dates | Time |
| Number Using Facility | Price of Admission |
| Purpose of Use | |
| Custodial Charge (See A Below) | Rental Charge (See C Below) |
| Cafeteria Charge (See B Below) | Liability Insurance (See D&E Below) |
| Security Charge (See F Below) | |

- A. Custodial charge is **\$27.00** an hour **per custodian** with a minimum of four (4) hours paid to Somerset County Public Schools and submitted to the Board of Ed..
- B. Cafeteria charge is **\$30.00** an hour **per FNS worker** with a minimum of four (4) hours paid to Somerset County Public Schools and submitted to the Board of Ed.
- C. Rental charge must be paid ten (10) days in advance of the date requested for the school use and should be paid to the School. (**\$45 per hour** with a four (4) hour minimum for non profit organizations **or \$65 per hour** with a four (4) hour minimum for other applicants)
- D. Certificate of liability insurance (\$1,000,000.)
- E. A signed copy of Addendum of Hold Harmless Agreement must accompany the rental payment.
- F. If security is required, payment amount will be determined by the security agency and paid along with other fees.

This is to certify that the activity is of a non-political and nonsectarian nature. We agree to pay any charges due the Board of Education and accept responsibility for any damage done to the building or equipment resulting from our occupancy.

We have read the Policy Statement Regarding Use of School Facilities.

| | |
|--|-----------|
| For Officers of Named Association or Individual Responsible | Signature |
| | Address |
| | Phone |
| | Signature |
| | Address |
| Date of Application | Phone |

The above request meets with my approval and will not interfere with the normal operation of the school.

Security is required _____ **yes/no** **Kitchen personnel are required** _____ **yes/no**

Date _____ Principal _____

Permission is granted to _____ for the use of the requested facilities

located at the _____ School on _____ From _____ To _____

Director of Facilities _____

Indemnification (Hold Harmless) Clause

To the fullest extent permitted by law, the _____
Contractor/Vendor
agrees to defend, pay on behalf of, indemnify, and hold harmless the Somerset
County Public School System, its elected and appointed officials, employees and
volunteers and others working on behalf of the Somerset County Public School
System against any and all claims, demands, suits, or loss, including all costs
connected therewith, and for any damages which may be asserted, claimed or
recovered against or from the Somerset County Public School System, its elected
and appointed officials, employees, volunteers or others working on behalf of the
Somerset County Public School System, by reason of personal injury, including
bodily injury or death and/or property damage, including loss of use thereof, which
arises out of or is in anyway connected or associated with this contract.

Signature

Date