

UNADOPTED MINUTES

HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

**MINUTES OF REGULAR BOARD MEETING
May 13, 2014**

BOARD MEMBERS PRESENT:	Bonnie Castrey Dr. Duane Dishno Susan Henry Kathleen Iverson Dr. Michael Simons
BOARD MEMBERS ABSENT:	None
ADMINISTRATIVE PERSONNEL PRESENT:	Dr. Gregory Plutko, Superintendent Dr. Don Austin, Assistant Superintendent, Educational Services Carrie Delgado, Assistant Superintendent, Business Services Dr. Carolee Ogata, Assistant Superintendent, Human Resources Carole Thomas, Executive Assistant
ADMINISTRATIVE PERSONNEL ABSENT:	None
PLACE AND DATE OF MEETING:	District Office May 13, 2014
CALL TO ORDER:	The Board President, Mrs. Iverson, called the meeting to order at 6:03 p.m.
CLOSED SESSION:	The Board recessed to Closed Session at 6:04 p.m. to consider Public Employee Contract/Evaluation: Superintendent – Government Code section 54957.
RECONVENED:	The meeting was reconvened at 7:05 p.m. The Board President announced that no action was taken.
PLEDGE OF ALLEGIANCE: (I)	The Pledge of Allegiance was led by Jan Nagel.
STAFF RECOGNITION – RETIREES: (I-A)	The Board recognized both classified and certificated employees who were retiring from the district.

- STAFF RECOGNITION – TEACHERS OF THE YEAR 2013-14: (I-B) The Board recognized the district's Teachers of the Year, Misha Seeker from Huntington Beach High School and Sean Ziebarth from Fountain Valley High School.
- STAFF RECOGNITION – CLASSIFIED EMPLOYEE OF THE YEAR 2013-14: (I-C) The Board recognized the district's Classified Employee of the Year, Jan Nagle from Edison High School.
- RECEPTION: (I-D) At 7:25 p.m. the Board recessed to a reception in honor of retirees, Teachers of the Year, and Classified Employee of the Year.
- CALL BACK TO ORDER: The meeting was called back to order by Mrs. Iverson at 7:42 p.m. President Iverson recognized Mr. Anthony Ramirez, Personnel Commissioner, who was in attendance.
- APPROVAL OF MINUTES: (III-A) It was moved by Mrs. Henry, seconded by Dr. Simons, to approve the minutes of the April 8, 2014 regular Board meeting.
- Motion unanimously carried.
- BOARD COMMITTEE REPORTS AND ACTIVITIES: (III-B) Board members representing the district on various committees presented reports and discussed activities.
- STUDENT BOARD REPRESENTATIVE REPORTS: (III-C) Jasmine Ruiz, Student Representative to the Board from Marina High School, presented reports on campus activities. A plaque was presented to Ms Ruiz on the occasion of her last meeting.
- SUPERINTENDENT'S REPORT: (III-D) Dr. Plutko offered congratulations to Student Representative, Jasmine Ruiz. He discussed particular areas of focus in Educational Services. Thanks were offered to the Board for their outstanding work in the Study Session last week. He commented on the transitional work at Community Day School and Coast High School. Multiple meetings have taken place, including students, with the end of August start date still being planned for the opening.
- Dr. Plutko asked Assistant Superintendent of Educational Services, Dr. Don Austin, to comment on the status of LCAP, remembering that the first hearing for the LCAP will take place at the next Board meeting. Dr. Austin stated that in the interest of transparency and problem-solving, the Local Control Accountability Plan was posted last week to the district website

and is open for public comment. Input was received from staff members and parents and responses will go out this week. A formal presentation will be made to the Board on June 10. Dr. Austin responded to questions from the Board.

Dr. Plutko spoke on the focus of Common Core and the Summer Institute we are planning, for teachers, by teachers. In the fall season, classified members who are integral in the coordination of Common Core in the classroom will also be involved. He also asked Dr. Connie Mayhugh, Executive Director, Curriculum, Instruction & Categorical Programs, to update the Board on both the Summer Institute and some next steps for DELAC. Dr. Mayhugh shared information from the cover of the electronic brochure that will go out with the presentations for Summer Institute being held July 30/31 and August 13/14. Dr. Mayhugh also described a meeting about ways we can further empower our bilingual parents through DELAC.

SUNSHINE PROPOSAL
BETWEEN DISTRICT
AND COLLECTIVE
BARGAINING UNITS:
(III-E)

Dr. Carolee Ogata, on behalf of the district, Michaela Wakeman, CSEA; Jeff Larson, DEA, and Dennis Herzog, HBPSA, requested to sunshine the negotiations on the issue of salaries and benefits as well as continuation of current contract language in the existing collective bargaining contracts for the 2014-15 fiscal year.

STAFF PRESENTATION –
VVHS: (III-F)

Valley Vista High School Principal, Kerry Clitheroe, presented how Valley Vista's Schoolwide Learner Outcomes (SLO) support what each of the students should know, understand and be able to do upon graduation with the Get Your ACT Together activity. Seniors at Valley Vista are responsible to complete an ACT card as part of their senior portfolio with activities acknowledged and signed off by teachers and staff for A=Accountability and Achievement, C=Communication and Character and T=Transitions and Technology.

PUBLIC
COMMUNICATION TO
THE BOARD: (III-G)

Christiane Garisek, staff member, congratulated the Employees of the Year.

The following community members and students commented on an athletic issue at Edison High School: Don Zylsra, Patricia Yatauro, Sara Zylstra, Alexa Yatauro, Gabrielle Yatauro, Martin Ageson and Kimberly Mimms. Pat Karathanas, staff member, commented on Fountain Valley High School enrollment, and Donna Alexander, community member, addressed parking for events at Huntington Beach High School.

CONSENT CALENDAR:
(IV) It was moved by Ms Castrey, seconded by Mrs. Henry, to approve the Consent Calendar as presented.

Motion unanimously carried.

PURCHASE ORDERS:
(IV-A) Purchase orders in the amount of \$937,805.46 were approved as presented.

PERSONNEL
REPORT: (IV-B) Approval was granted for the Certificated and Classified Personnel Report No. 12 as presented.

PROFESSIONAL AND
OFFICIAL BUSINESS
ACTIVITIES:
(IV-C) Approval was granted for the Professional and Official Business activities as presented.

FIELD TRIPS:
(IV-D) Approval was granted for the Field Trips as presented.

CONTRACTS AND
CONSULTING
AGREEMENTS:
(IV-E) The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.

NON-PUBLIC
SCHOOL/AGENCY
CONTRACTS/
ADDENDA -
WOCCE: (IV-F) Approval was granted to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education was authorized to receive invoices and process payment.

PART C RESPITE
COSTS
REIMBURSEMENT –
WOCCE: (IV-G) Approval was granted for the Huntington Beach Union High School District to reimburse a parent of an infant for respite care. Respite care is determined to be an appropriate service under Part C criteria of the infant's Individual Family Service Plan (IFSP).

CONFIDENTIAL
GENERAL RELEASE
AND SETTLEMENT
AGREEMENT –
SPECIAL
EDUCATION
STUDENT CASE NO.
Y12-13/14: (IV-H) Approval was granted for the confidential General Release and Settlement Agreement between the Huntington Beach Union High School District and a special education student and the parent. Under the terms and agreement, the district agrees to fund a parentally placed private school placement for the 2013-14 school year.

CONFIDENTIAL
GENERAL RELEASE
AND SETTLEMENT
AGREEMENT –
SPECIAL
EDUCATION
STUDENT CASE NO.
Y13-13/14: (IV-I)

Approval was granted for the confidential General Release and Settlement Agreement between the Huntington Beach Union High School District and a special education student and the parent. Under the terms and agreement, the district agrees to fund the student's ongoing placement at a non-public school for the 2013-14 school year.

EDUCATION
SPECIALIST CLEAR
INDUCTION
PROGRAM
MEMORANDUM OF
UNDERSTANDING:
(IV-J)

Approval was granted for a Memorandum of Understanding 2013-14 between the high school district and the Orange County Superintendent of Schools to participate in the Education Specialist Clear Induction Program. The purpose of this agreement is to provide quality professional development and support to participating schools first semester and second semester teachers and their mentors.

NEW BASIC
TEXTBOOK
ADOPTION –
SECOND LIST: (IV-K)

Approval was granted to adopt the new basic textbooks (Second List) for the 2013-2014 school year. The 30-day review period has been completed according to district policy.

NEW BASIC
TEXTBOOK
ADOPTION –
THIRD LIST: (IV-L)

Approval was granted to adopt the new basic textbooks (Third List) for the 2013-2014 school year.

DESTRUCTION OF
PUPIL RECORDS:
(IV-M)

Approval was granted to destroy pupil records held for three years or more in compliance with guidelines of the California Code of Regulations, Title 5, section 437, Retention and Destruction of Pupil Records.

CANDIDATES FOR
GRADUATION –
CLASS OF 2014:
(IV-N)

Approval was granted for the list of candidates for graduation, Class of 2014. This list will be available for review in the Educational Services Division.

DESIGNATION OF
CIF LEAGUE
REPRESENTATIVES
FOR 2014-2015:
(IV-O)

Approval was granted to designate the principals of the six comprehensive high schools to serve as their respective school's California Interscholastic Federation (CIF) league representatives for the 2014-2015 school year. The designation is required by Education Code section 33353(a) 1.

BID AWARD FOR
THE RENTAL,
LEASE, PURCHASE,
WARRANTY AND
SERVICE OF
MULTIFUNCTIONAL
COPIERS AND
RELATED
SOFTWARE USING A
CONTRACT OF THE
STATE OF
CALIFORNIA: (IV-P)

Approval was granted to award a contract to Canon USA, Inc., for the rental, lease, purchase, warranty and service of Multifunctional Copiers & Related Software using the terms and conditions of the Master Price Agreement No. 1715 awarded by the State of Nevada in association with the Western States Contracting Alliance (WSCA) and approved for usage by the State of California pursuant to California Participating Addendum No. 7-12-36-08. This approval applies to transactions made within the terms of the agreement and is contingent upon verification of the availability of funds for each transaction. Furthermore, it was moved that the Governing Board delegate to the Assistant Superintendent, Business Services the authority to execute any required documents to effectuate the award of this contract.

BID AWARD FOR
THE PURCHASE OF
SCHOOL
FURNISHINGS USING
A CONTRACT OF
MILPITAS UNIFIED
SCHOOL DISTRICT:
(IV-Q)

Approval was granted to award bids to Business Interiors by Staples, One Workplace and Virco, Inc., for the purchase of school furnishings using the terms and conditions of Classroom Furniture Bid 14.1 awarded by Milpitas Unified School District and approved for usage by other school districts. This approval applies to transactions made within the terms of the agreement and is contingent on verification and availability of funds for each transaction. Furthermore, it was moved to delegate to the Assistant Superintendent, Business Services the authority to execute any required documents to effectuate the award of this contract.

INSURANCE AND
LIABILITY CLAIM:
(IV-R)

Approval was granted to reject a claim for general and personal liability damages FVHS02132014. Claim information is available in the Insurance Office.

MARCH 2014
DISBURSEMENTS:
(IV-S)

A recap of payments processed during the month of March 2014 was presented.

PERCENT OF
MAXIMUM
AVERAGE DAILY
ATTENDANCE (ADA)
COMPARISON: (IV-T)

A report on ADA through March 21, 2014 was presented.

RESOLUTION –
ESTABLISHMENT
AND MAINTENANCE
OF OCEAN VIEW
HIGH SCHOOL
ALTERNATIVE
REVOLVING CASH
FUND: (IV-U)

Approval was granted to adopt a resolution authorizing the establishment and maintenance of the Ocean View High School Alternative Revolving Cash Fund.

RESOLUTION NO 31: AYES: DISHNO, CASTREY, SIMONS, HENRY, IVERSON
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION -
TEMPORARY
INTERFUND
TRANSFERS: (IV-V)

Approval was granted to adopt a resolution for temporary cash borrowing between funds for the fiscal year 2014-15.

RESOLUTION NO 32: AYES: DISHNO, CASTREY, SIMONS, HENRY, IVERSON
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION -2014-
15 AND 2015-16
TEMPORARY
TRANSFER OF
FUNDS FROM THE
COUNTY
TREASURER TO THE
HBUHSD GENERAL
FUND: (IV-W)

Approval was granted to adopt the resolution allowing the Huntington Beach Union High School District to request the County Treasurer to make temporary transfers of monies from the County General Fund to the district's General Fund in order to meet its current obligations for fiscal years 2014-15 and 2015-16.

RESOLUTION NO 33: AYES: DISHNO, CASTREY, SIMONS, HENRY, IVERSON
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

STUDENT
EXPULSIONS: (IV-X)

Approval was granted for the expulsion and enrollment following the expulsion period of:

- Student Case No. E20-13/14: Expulsion from the Huntington Beach Union High School District for the remainder of the 2013-2014 school year for violation of California Education Code section 48900 (j) as recommended by the Administrative Hearing Panel in accordance with Education Code 48918.

It was further moved that this student be placed in a County Department of Education program during the period of expulsion or, in the case of a Special Education student, an IEP team will convene to determine placement.

Materials had been given individually to all Board members for review and consideration. Student confidentiality requires that discussion, if needed, take place in Closed Session.

BUDGET GUIDELINES:
(V-A)

It was moved by Ms Castrey, seconded by Dr. Simons, to approve the proposed budget guidelines for the 2014-15 fiscal year as presented. These guidelines are subject to periodic revision.

Motion unanimously carried.

RESOLUTION –
EDUCATION
PROTECTION
ACCOUNT: (V-B)

It was moved by Mrs. Henry, seconded by Ms Castrey, to adopt a resolution to receive and disburse the revenues derived from the incremental increases in taxes imposed by Proposition 30, Article XIII, Section 36. Districts are required to adopt this resolution each year Proposition 30 is in effect.

RESOLUTION NO 34:

AYES: DISHNO, CASTREY, SIMONS, HENRY, IVERSON
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

DECLARATION OF
NEED FOR FULLY
QUALIFIED
EDUCATORS: (VI-A)

It was moved by Dr. Dishno, seconded by Mrs. Henry, to file the Declaration of Need for Fully Qualified Educators form for the 2014-15 school year. In accordance with Title 5 regulations, the district is required to annually file a Declaration of Need for Fully Qualified Educators to the Commission on Teacher Credentialing. The declaration will provide the district with the ability to employ or assign persons who are not appropriately credentialed and file waivers as needed.

Motion unanimously carried.

RESOLUTION – PUPIL
PERSONNEL
APPRECIATION WEEK:
(VI-B)

It was moved by Dr. Simons, seconded by Ms Castrey, to adopt the resolution proclaiming the week of May 12-16, 2014 as "Pupil Personnel Appreciation Week."

Motion unanimously carried.

RESOLUTION NO 35:

AYES: DISHNO, CASTREY, SIMONS, HENRY, IVERSON
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION -
CLASSIFIED
EMPLOYEES
APPRECIATION WEEK:
(VI-C)

It was moved by Ms Castrey, seconded by Dr. Dishno, to adopt a resolution designating the week of May 18-24, 2014, as "Classified Employees Appreciation Week."

Motion unanimously carried.

RESOLUTION NO 36:

AYES: DISHNO, CASTREY, SIMONS, HENRY, IVERSON
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

AMENDMENT NO. 2 TO
SUPERINTENDENT'S
CONTRACT OF
EMPLOYMENT: (VI-D)

It was moved by Dr. Simons, seconded by Mrs. Henry to approve an amendment to the Superintendent's contract to include the district-wide (DEA, CSEA, HBPSA, Management and Confidential), 4.25 percent salary increase for 2013-14, retroactive to July 1, 2013.

Motion unanimously carried.

AMENDMENT NO. 1 TO
ASSISTANT
SUPERINTENDENT,
EDUCATIONAL
SERVICES AND
ASSISTANT
SUPERINTENDENT,
HUMAN RESOURCES
CONTRACTS OF
EMPLOYMENT: (VI-E)

It was moved by Ms Castrey, seconded by Mrs. Henry, to approve an amendment to the Assistant Superintendent, Educational Services and Assistant Superintendent, Human Resources, contracts to include the district-wide (DEA, CSEA, HBPSA, Management and Confidential), 4.25 percent salary increase for 2013-14, retroactive to July 1, 2013.

Motion unanimously carried.

RECESS TO CLOSED
SESSION: (X)

The Board recessed to Closed Session at 9:00 p.m. to continue consideration of those items listed on page 1.

RECONVENED:

The meeting was reconvened at 9:51 p.m. There was no action to report out.

ADJOURNMENT:

The meeting was adjourned at 9:52 p.m.

Clerk

Secretary