

SCHOOL SOCIAL WORKER

Definition

Under supervision of the Principal, to help students resolve such personal, emotional, and social problems as they interfere with adjustment to school and capacity to enjoy the fullest benefits of the education offered them.

Essential Responsibilities

1. Group and individual counseling and casework with parents and children relating to learning and adjustment problems of children, including parent education;
2. Liaison with community resources offering services to school children and their families;
3. Consultation with parents and others in crisis situations, such as truancy, drug abuse, suicide threats, assaults and child abuse;
4. Assessment of social and behavioral disabilities affecting learning, including but not limited to, case study evaluation, recommendations for remediation or placement, and periodic evaluation;
5. Participation in and coordination of staff development programs for professional, paraprofessional and classified school staff and supervision of pupil personnel service students;
6. Coordination of social services and mental health components of children's centers and other early childhood development programs;
7. Consultation and collaboration with school personnel to promote a school environment responsive to the needs of children and the planning of educational programs which will prepare children to function in a culturally diversified society;
8. Serve as a member of the Student Placement Committee dealing with children with severe adjustment or educational problems.

Experience

Two years of graduate work in counseling related fields.

Education

Master's Degree in Social Work.

Licenses

1. Pupil Personnel Credential under social work program;
2. California Driver's License.

Other

1. Shall have a vehicle for school business use;
2. Bilingual spanish preferred.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee regularly will sit, walk and stand. Specific abilities include close vision, the ability to hear conversations in quiet and noisy environments and the ability to speak clearly in order to exchange information and make presentations. Some driving is necessary.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is occasionally quiet to moderate. The employee is frequently required to interact with the public and other staff, occasionally with dissatisfied or abusive individuals. The employee is directly responsible for the safety and well-being of students.

The information contained in this job description is for compliance with the Americans with Disabilities Act and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

Amended 5/19/86; 9/97; 2/04